



Dear Vendor:

The Garrett County Steps to Better Health Committee will be sponsoring the Annual Garrett County Health Fair on Saturday, April 6, 2024, from 8:30 a.m. to 12:30 p.m. at the CARC (Community Aquatic & Recreation Complex) at Garrett College in McHenry. The purpose of the Health Fair is to increase health awareness through education and prevention.

The Health Fair provides Garrett County residents with an opportunity to see and participate in the wide array of health-related services and activities that our county and surrounding areas offer. It will be open to all ages, and we anticipate another great attendance year with nearly 800 participants. We will be joined by the Family Fun Festival with a section geared toward young children.

If you would like to have a booth at the Health Fair, please complete and return the attached form. The cost for booth space is \$70 if you require electricity and \$50 if you do not. Your booth can be in either the Health Fair Section or the Family Fun Festival Section. If you need space to do a demonstration you may rent 2 booths side by side.

Checks should be made payable to GC CARC. Your space will include a 6' table and two chairs. Table coverings are not provided this year.

If you have any questions, please call me at 301-387-3787. The Steps Committee looks forward to working with you. Thank you for supporting this annual event.

Sincerely,

Susie Mark
Garrett County STEPS Committee
Garrett County Health Fair



2024 Garrett County Health Fair
Saturday, April 16, 2024
8:30 am—12:30 pm,
To be held at the
Community Aquatic Recreation Complex (CARC)
Booth Application

Organization/Participant Name: _____

Contact Individual: _____

Phone #: _____ Email: _____

Address: _____

_____ **Booth** – Includes 6 foot table (Table coverings will not be provided this year)

Do you need electricity? _____ yes (\$70) _____ no (\$50)

Will you be doing a health screening at your booth? If so, please describe:

Booth Location

Please specify if your booth is to be located in the Kids Fun Festival section
or the STEPS Health Fair Section? Booth price same as above.

_____ Kid Fun Festival

_____ STEPS Health Fair

_____ **Door Prize**—Do you want to donate a door prize (minimum value \$25) to the Health Fair. If yes,
we will have a representative contact you regarding your gift. (Fair staff will not distribute gifts
from drawings held by vendors at the booths.)

_____ **Check enclosed, Make payable to GC CARC**

_____ **Please invoice me**
Payment Due by March 22.

Booth Fee: \$50.00 (without electricity) Booth Fee \$70.00 (with electricity)

Vendors utilizing grant funding which cannot be altered should call with questions.

Please call with any special needs or questions.

Booths are expected to be open until 12:30 p.m.

Vendors requiring electricity should come prepared with their own 3-pronged extension cord.

Vendors are not permitted to sell anything at the booths.

Please return this form no later than **March 8, 2024** to:
Garrett College CARC, ATTN: Susie Mark
695 Mosser Rd, McHenry, MD 21541
301-387-3787



January 30, 2024

Dear Business or Agency:

We have an exciting opportunity for you to bring publicity to your business and help out your community. The Annual Garrett County Health Fair, scheduled for April 6, 2024, at the Garrett College CARC, is attended by as many as 1,000 people. The Health Fair is designed to offer free screenings and provide information that will help educate individuals about ways to take charge of their health. It is free to all who attend, but the cost to hold the Health Fair is around \$5,000 each year.

The health fair planning committee is looking for businesses or individuals to sponsor the Health Fair. Sponsors will receive ad space in a special program published to hand out at the Health Fair. The program will also include a map of the event for locating the booths, the schedule of the day, and a card to get signed by vendors in order to participate in door prize drawings.

The attached form explains the sponsor levels and what is included with each. We hope you will consider this a good investment in the community and your business. A sponsorship at any level is greatly appreciated.

For general questions call Health Education at the Health Department at 301-334-7730.

Sincerely,

Garrett County
Steps To Better Health Committee

Committee Member Agencies Include:

Garrett County Health Department
Garrett Regional Medical Center
Mountain Laurel Medical Center
Garrett County Community Action
Garrett College CARC
Hospice of Garrett County



2024 Garrett County Health Fair & Family Fun Festival

Sponsorship Form

Business Name _____

Contact Name _____

Address _____

Phone Number _____

Email _____

| Sponsor Type | Included | Cost | Your Choice |
|---------------------|--|-------------|--------------------|
| Basic | Ad: 1/3 page - Health Fair Program (5 in. wide X 2.5 in. tall) Listing on Health Fair Facebook Page | \$100 | |
| Silver | Ad: 1/2 page in Health Fair Program (5 in. wide x 5 in. tall) Listing: Health Fair Facebook Page Listing: Garrett 8 Cinemas Slide (<i>deadline 2/26</i>) Mention: Articles published about Health Fair | \$500 | |
| Gold | Ad: Full page in Health Fair Program (5 in. wide x 8 in. tall) Listing on Health Fair Facebook Page Listing Garrett 8 Cinemas Slide (<i>deadline 2/26</i>) Mention: Articles published about Health Fair Listing: Health Fair digital billboard ad (<i>deadline 3/26</i>) Listing: Rolling video at the Health Fair Event Mention: Radio Ads about Health Fair | \$1,000 | |
| Title | Ad: Full page in Health Fair Program (5 in. wide x 8 in. tall) Listing on Health Fair Facebook Page Listing Garrett 8 Cinemas Slide (<i>deadline 2/20</i>) Mention: Articles published about Health Fair Listing: Health Fair digital billboard ad (<i>deadline 3/20</i>) Listing: Rolling video at the Health Fair Event Mention: Radio Ads about Health Fair Banner with Name and Logo displayed at the Health Fair Special article published about Title Sponsor of Health Fair | \$3,000 | |

Sponsorship checks should be made payable to CARC and mailed to:

CARC
Attn: Susie Mark
695 Mosser Road
McHenry, MD 21541
Phone: 301-387-3086

Sponsorship ads should be designed to the appropriate size, saved as jpg or pdf, and **emailed** to:

John Corbin at john.corbin@maryland.gov

For questions about ads, or assistance in ad design, call John at:
Phone: 301-501-1588